



## Registration Form for Workshops, Webinars, and Flex Training

To register, complete the following two pages and return them with your check or credit card information to

### **Editcetera**

2034 Blake Street, Suite 5  
Berkeley, CA 94704

510-851-5321  
info@editcetera.com

### **Editcetera accepts MasterCard and Visa.**

On receipt of your form and full payment, we will send you confirmation of registration along with directions to workshops in the San Francisco Bay Area. Webinar and flex training participants will receive log-in instructions by email from the instructor prior to the first class meeting or the first day of flex training.

**Cancellations for Editcetera workshops and webinars must be received by noon three working days before the date of the first session. For flex training, cancellations must be received by noon two working days after the first session materials are received.** Call 510-851-5321 to cancel. A \$25 processing fee per canceled workshop will be applied to each cancellation received on time. We regret that we cannot allow refunds after the deadline.

A \$25 processing fee will be applied to bounced checks.

### **Please check applicable courses:**

#### **Webinars**

- \_\_\_\_\_ **Tricky Grammar for Editors, \$180**
- \_\_\_\_\_ **Fair Use: What Every Editor Should Know, \$40**
- \_\_\_\_\_ **Rates and Estimates: Tips for Freelancers, \$65**
- \_\_\_\_\_ **The Art of Creating a Style Sheet, \$65**

#### **Flex Training**

- \_\_\_\_\_ **Introduction to Copyediting, \$490**

#### **Total Due**

\$ \_\_\_\_\_

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Name

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Company (if any)

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Phone

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Email

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Mailing address

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City, state, zip

**Please check the applicable payment option:**

Check payable to Editecetera

Visa     MasterCard

Card number \_\_\_\_\_

Expiration date \_\_\_\_\_

Editecetera members check here

BAEF members check here

**For Editecetera office use only:**

*Date:* \_\_\_\_\_

*Total:* \_\_\_\_\_

*Approval #:* \_\_\_\_\_

*Initials:* \_\_\_\_\_

*Invoice #:* \_\_\_\_\_